



Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated the 4<sup>th</sup> August, 2023

To,

1. The Chief Secretary, All State Government and U.T.s
2. The Chairman, All State Electricity Boards / State Power Utilities
3. The Chairperson, CEA and CERC, New Delhi.
4. The CMDs of all PSUs under the administrative control of Ministry of Power

**Sub: Selection for the post of Chairman & Managing Director, North Eastern Electric Power Corporation Limited (NEEPCO), a schedule 'A' CPSE.**

Sir/Madam,

NEEPCO is a schedule 'A' Mini-Ratna CPSE in the power sector, a wholly owned subsidiary of NTPC Ltd. The post of Chairman & Managing Director, NEEPCO fell vacant w.e.f 01/06/2022. The post carries Schedule 'A' scale of pay of Rs. 2,00,000-3,70,000 /-.

2. You are requested to kindly sponsor names of suitable candidates for the above post together with their up-to-date bio-data in the prescribed format (in quadruplicate) so as to reach the Ministry of Power by **15:00 Hrs on 25.09.2023**. Advance action may be taken to keep the ACRs of those candidates ready alongwith their latest vigilance profile to be furnished as and when the selection meeting is scheduled.

3. It is requested that for further details of the job description for the post, application format etc the website of the Ministry of Power may be referred. The detailed advertisement along with the job description of the post and the application format are available on the Ministry of Power website "www.powermin.gov.in" in downloadable format.

Encl.: as above

AS/II

Secy/DOE  
21/8/23

Yours faithfully,

(Inder Mohan)

Under Secretary to the Govt. of India

Telefax: 23324357

Copy to:

1. The Secretary, Public Enterprises Selection Board, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
2. The Secretary, Deptt. of Public Enterprises, Block 14, CGO Complex, Lodhi Road, New Delhi w.r.t. letter referred above.
3. All Additional Secretaries/ Joint Secretaries of the Ministry of Power, Shram Shakti Bhawan, New Delhi.
4. All Director/Deputy Secretary, Ministry of Power, Shram Shakti Bhawan, New Delhi.
5. The Under Secretary (Adm.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
6. Director (Tech.) NIC cell, MoP with the request to upload the complete advertisement along with the application proforma on the website of Ministry.

21/08/23

21/8/23

21/8/23

IT section 21/8/23

No. : 14-7/11/2021-H.I(257794)

Government of India

Ministry of Power

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Dated: 04/08/2023

सी .पी .एस .ई .का नाम	North Eastern Electric Power Corporation (NEEPCO)
NAME OF THE CPSE	Limited
पद का नाम	Chairman & Managing Director
NAME OF THE POST	
रिक्ति की तारीख	01/06/2022
DATE OF VACANCY	
सी .पी .एस .ई .की अनुसूची	Schedule A
SCHEDULE OF THE CPSE	
पद का वेतनमान	Rs. 200000-370000(IDA)
SCALE OF THE POST	

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## I. COMPANY PROFILE

North Eastern Electric Power Corporation Limited (NEEPCO) was established in April, 1976 under the Companies Act, 1956 with a vision to be a leading integrated electric power company of the country with a strong environmental conscience. Its mission is to harness the huge power potential of the country, from conventional and non-conventional energy sources, with minimal impact on environment through a planned development of power generation projects with an integrated approach covering investigation, planning, design, construction, operation and maintenance of Hydro/Gas based power projects. NEEPCO is a Schedule-A, Miniratna (Category-I) CPSE in the power sector under the administrative jurisdiction of the Ministry of Power, Government of India.

The company takes pride in operating the largest Hydro Power Plant in the North Eastern Region of the country and for being the only CPSU having Hydro Thermal and Solar Power Stations in operation and also for having exposure to construction & operation of Hydro projects in highly difficult and Geo-Technically sensitive terrain of N.E. Region.



Its Registered and Corporate Offices are at Shillong, Meghalaya. The company employed 1516 regular employees (Executives: 666 and Non-executives: 848) as on 31.03.2023.

The authorised and paid up capital of the Company was ₹ 5000 crores and ₹ 3609.81 crores respectively as on 31.03.2023.

The shareholding of the National Thermal Power Corporation Limited in the company is 100% as on 31.03.2023.

## II. JOB DESCRIPTION AND RESPONSIBILITIES

The Chairman and Managing Director is the Chief Executive of the Corporation and accountable to its Board of Directors and Government of India. He/She is responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters.

## III. ELIGIBILITY

### 1. AGE : On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
45	2 years residual service as on the date of vacancy w.r.t. the date of superannuation.	45	3 years residual service as on the date of vacancy w.r.t. the date of superannuation.

### 2. EMPLOYMENT STATUS:

The applicant must, on the date of application, as well as on the date of interview, be employed in a regular capacity – and **not** in a contractual/ad-hoc capacity – in one of the followings:-

- a. Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);

- b. Central Government including the Armed Forces of the Union and All India Services;
- c. State Public Sector Enterprise (SPSE) where the annual turnover is **\*Rs 2000 crore or more;**
- d. Private Sector in company where the annual turnover is **\*Rs 2000 crore or more. Preference would be given to candidates from listed Companies.**

*(\*The average audited annual turnover of three financial years preceding the calendar year in which the post is advertised shall be considered for applying the approved limits)*

### **3. QUALIFICATION:**

The applicant should be an Engineering Graduate **(in field of Civil/ Electrical/ Mechanical/ Hydro engineering)**/ Chartered Accountant/ Cost Accountant/ Post Graduate/Graduate with MBA/PGDIM from a leading institute.

### **4. EXPERIENCE:**

The applicant should have at least 5 years experience of working in Large Hydro Power Plants having capacity more than 500 MW.

### **5. PAY SCALE:**

#### **a. Central Public Sector Enterprises-**

##### **Eligible Scale of Pay**

- (i) Rs. 8250-9250 (IDA) Pre 01/01/1992
- (ii) Rs. 11500-13500 (IDA) Post 01/01/1992
- (iii) Rs. 23750-28550 (IDA) Post 01/01/1997
- (iv) Rs. 62000-80000 (IDA) Post 01/01/2007
- (v) Rs. 150000-300000 (IDA) Post 01/01/2017
- (vi) Rs. 22400-24500 (CDA) Pre-revised
- (vii) Rs. 67000-79000 (CDA) Post 01/01/2006
- (viii) Rs. 182200-224100 (Level 15) CDA

The minimum length of service required in the eligible scale will be one year for internal candidates, and two years for others as on the date of vacancy.

b.

- i. **Applicants from Central Government / All India Services** should be holding a post of the level of Additional Secretary in Government of India or carrying equivalent scale of pay on the date of application.
- ii. **Applicants from the Armed forces of the Union** should be holding a post of the level of Lt. General in the Army or equivalent rank in Navy/Air Force on the date of application.

c.

**Applicants from State Public Sector Enterprises/ Private Sector** should be working at Board level position on the date of application.

**6. CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS** Central Government Officers, including those of the Armed Forces of the Union and the All India Services, will be eligible for consideration only on immediate absorption basis.

#### **IV. DURATION OF APPOINTMENT**

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

#### **V. SUBMISSION OF APPLICATIONS**

**Applicants should submit their applications only as per the format enclosed**

1. The applicants should submit their applications through proper channel as follows:
  - a. Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority;
  - b. CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry;



- c. Below Board level in CPSE: through the concerned CPSE.
  - d. CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government;
  - e. Private Sector: directly to the Ministry of Power.
2. Applicants from Private Sector must submit the following documents along with the application form:
- a. Annual Reports of the Company in which currently working for the 3 financial years preceding the calendar year in which the post is advertised **(please provide URL or attach/enclose copies);**
  - b. Whether the company is listed or not; if yes, the documentary proof **(please provide URL or attach/enclose copies);**
  - c. Evidence of working at Board level ;
  - d. Self-attested copies of documents in support of age and qualifications;
  - e. Relevant Jobs handled in the past with details.

## **VI. UNDERTAKING BY THE APPLICANT**

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

### **1. For candidates from Central Government/Armed Forces of the Union/ All India Services**

- a. The appointment is on immediate absorption basis.
- b. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- c. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

**2. For candidates from CPSE**

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE other than the one to which the candidate belongs.

**3. For candidates from SPSE/ Private Sector**

- a. If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.
- b. Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

4. In the above cases, no request for relaxation or otherwise would be entertained.

**VII. The applicants may fill up the Application Form enclosed against this Job Description and thereafter forward it, as specified in para V(1);**

**Due date and time of receipt of complete application duly forwarded to Ministry of Power is by 15.00 hours on 25/09/2023. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be REJECTED. Search-cum-Selection Committee reserves the right to shortlist applicants for interview.**

Applications are to be addressed to

Shri Inder Mohan, Under Secretary (H.I),

R.No. 632, Ministry of Power, Shram Shakti Bhawan,

Rafi Marg, New Delhi - 110001

ALL CORRESPONDENCE WITH THE PUBLIC ENTERPRISES SELECTION BOARD SHOULD BE ADDRESSED TO **SHRI INDER MOHAN, UNDER SECRETARY (H.I), R.No. 632 MINISTRY OF POWER, SHRAM SHAKTI BHAWAN, RAFI MARG, NEW DELHI – 110001 ONLY.**



**APPLICATION FORM FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES  
(CPSE) CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION AND INDIA  
SERVICES) (STATE PUBLIC SECTOR ENTERPRISES) (PRIVATE SECTOR)**

(Through Proper Channel, except candidates from the Private Sector)

Please refer to the job description for the post at Ministry of Power website <https://powermin.gov.in>

1. Name of the post (as in Advt) \_\_\_\_\_

2. (a) Applicant's Name (as per official record: Mr./Mrs./Ms.) \_\_\_\_\_

(b) Designation of the Applicant (if any) \_\_\_\_\_

(c) Name of the Company \_\_\_\_\_

(d) Category as per Employment Status:- Officer of a CPSE / Central Government /  
CPSE (if applicable) Armed Forces of the Union / India Services /  
SPSE/Private \_\_\_\_\_

(e) Office Address \_\_\_\_\_

(f) Address for Correspondence \_\_\_\_\_

3. Telephone No. Office \_\_\_\_\_ Residence \_\_\_\_\_ Mobile No. \_\_\_\_\_

E-Mail id \_\_\_\_\_

4. Date of Birth (DD/MM/YY) \_\_\_\_\_ Age as on date of Vacancy (Years/Months/Days) \_\_\_\_\_

**5(a) Educational/Professional Qualifications**

S. Qualification No.	Qualification Name as Issued	Period of Study	Mark the relevant	Mark the relevant	Mark the relevant
1	2	3	4	5	6
		From To	Pass / Fail / Course / Grade / Distinction / Merit / First / Second / Third / Fourth / Fifth / Sixth / Seventh / Eighth / Ninth / Tenth / Eleventh / Twelfth / Graduate / Post Graduate / Doctorate / Other	Pass / Fail / Course / Grade / Distinction / Merit / First / Second / Third / Fourth / Fifth / Sixth / Seventh / Eighth / Ninth / Tenth / Eleventh / Twelfth / Graduate / Post Graduate / Doctorate / Other	Pass / Fail / Course / Grade / Distinction / Merit / First / Second / Third / Fourth / Fifth / Sixth / Seventh / Eighth / Ninth / Tenth / Eleventh / Twelfth / Graduate / Post Graduate / Doctorate / Other

\* Should be exactly as per Degree/Diploma issued by the university

**5(b) Employment History (From the date of applying the vacancy, similar on the MS-2011 as on the**

S. No.	Employer's Name	Period of Service	To Post	Reporting to Designation	Self Declaration (Yes/No)	If yes, name of the authority to support such declaration
1	2	3	4	5	6	7
					Yes / No	

\* Should be exactly as per records of CPSE/Ministry/PSU/employer

\*\* For any No. for CPSE/Ministry/PSU/employer to be shown

NB: 1. For any vacancy, the candidate should be aware of the exact requirements of the post.

2. For any vacancy, the candidate should be aware of the exact requirements of the post.

3. For any vacancy, the candidate should be aware of the exact requirements of the post.

4. For any vacancy, the candidate should be aware of the exact requirements of the post.

5. For any vacancy, the candidate should be aware of the exact requirements of the post.

6. For any vacancy, the candidate should be aware of the exact requirements of the post.

7. For any vacancy, the candidate should be aware of the exact requirements of the post.

8. For any vacancy, the candidate should be aware of the exact requirements of the post.

9. For any vacancy, the candidate should be aware of the exact requirements of the post.

10. For any vacancy, the candidate should be aware of the exact requirements of the post.

6.(a) Do you hold lien in any organisation other than where currently working?

Yes	No
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If yes: i. Name of the organization in which the lien is held:  
ii. Date from which the lien is held:

(b) Are you on deputation?

Yes	No
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If yes: i. Name of parent organisation:  
ii. Date from which on deputation:

7. (a) Whether any penalty/punishment was awarded to the applicant during the last 10 years.  
If yes, the details thereof

i) Civil/Criminal ii) Departmental Inquiry

Yes	No
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(b) Whether any civil or criminal action or inquiry is going on against the applicant as far as his/her knowledge goes. If yes, the details thereof.

i) Civil/Criminal ii) Departmental Inquiry

Yes	No
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I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge & belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

### STATE PUBLIC SECTOR ENTERPRISES

8. Year wise Audited Annual Turnover of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g. 2018-19, 2019-20 and 2020-21 for a post advertised in the calendar year 2022).

Company in which candidate is currently serving	Year	Annual Turnover of the Company (in rupees crores)
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(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

(a) URL (Company Website Address)

(b) CIN (Corporate Identity Number)

(ii) I certify that I am:

(a) Working at Board level position

Yes	No
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If yes: Please provide your DIN (Director Identification Number)

(a) Holding a post at the level immediately below the Board

Yes	No
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I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge. In addition, I further certify that I meet the eligibility criteria as prescribed in the advertisement for this post.

(Name & Signature of the Applicant)

## PRIVATE SECTOR

6. You have Attached Annual Turnover (ATO) of the Company in which you are employed for the period immediately preceding the calendar year in which the post has been advertised (i.e. 2021, 2020 and 2019) and 2022 (if available) post advertised in the calendar year 2022)

Company of each candidate	Year	Annual Turnover (in Lakhs)
Company Name		Instances (in Lakhs)

\* If Annual Turnover (ATO) is in foreign currency, the exchange rate as of 31st March 2022 and the prevailing bank rate as in the PFSB website may be used.

- 4) Please provide URL of company website & DIN (Corporate Identity Number) of company.  
 (a) URL of Company Website Address) \_\_\_\_\_  
 (b) DIN (Corporate Identity Number) \_\_\_\_\_

5) I am/We/I am \_\_\_\_\_

(a) Working at Board level position ☐ Yes ☐ No

6) Please provide your DIN (Director Identification Number) \_\_\_\_\_

7) Holding post at the level immediately below the Board ☐ Yes ☐ No

8) Whether the Company in which I am working is listed on the stock exchange \_\_\_\_\_  
 Stock Exchange \_\_\_\_\_

9) If the listing is not on the stock exchange, please provide URL \_\_\_\_\_

10) Enclosed copies for proof of original information furnished by you \_\_\_\_\_

11) Please give the details of References (Name, Designation, Mobile No.) \_\_\_\_\_

I declare that the above furnished by me in Columns 1 to 10 is true and correct to the best of my knowledge & belief. In addition, I further declare that I have not given any false information in any of the above mentioned details.

(Signature & Stamp of Candidate)

### Declaration

I, \_\_\_\_\_, S/O \_\_\_\_\_, do hereby declare that the information furnished by me in the above form is true and correct to the best of my knowledge & belief.

(Signature & Stamp of Candidate)



Write: 400

(v) Achievements during the career so far (2000 character)

100-3000 for the post applied for (2000 character)