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21/06/2023

No. A- 12025/15/2021-E-II
Government of India
Ministry of Jal Shakti
Department of Water Resources,
River Development and Ganga Rejuvenation

Shram Shakti Bhawan, Rafi Marg
New Delhi dated : 12th June, 2023

To

All Ministries/Departments of Government of India
All State Governments/Union Territories/Universities
All Attached/Subordinate Offices/Autonomous Bodies/Public Sector
Undertakings under Department of Jal Shakti
The Chief Secretary to all State Governments/ Union Territories

Subject: -. Filling up of one(01) post of Library Information Officer, CWPRS,
Pune-reg.

Sir,

I am directed to say that it is proposed to fill up one post of Library Information Officer, Group 'A', Gazetted, Non-Ministerial in Central Water and Power Research Station, Pune (Group-A) in Pay Level 11 (Rs 67700 -208700) of Pay Matrix by Composite Method(Deputation including short term contract/Promotion):-

1. Officers under the Central Government or State Governments or Union territories or autonomous or Statutory Organizations or public sector undertakings or recognized research institutions or recognized Universities,-

(a) (i) Holding analogous posts on a regular basis in the parent cadre or department;

Or

(ii) With five years' service in the grade rendered after appointment thereto on regular basis in posts in level-10 in the pay matrix (Rs. 56100-177500) or equivalent in the parent cadre or department;

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(iii) With seven years service in the grade rendered after appointment thereto on regular basis in posts in level 9 in pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or department;

Or

(iv) With eight years service in the grade rendered after appointment thereto on regular basis in posts in level 8 in pay matrix (Rs. 47600-151100) or equivalent in the parent cadre or department ;

Or

(v) With nine years service in the grade rendered after appointment thereto on regular basis in posts in level 7 in pay matrix (Rs. 44900-142400) or equivalent in the parent cadre or department ;

Or

(b) Possessing the following educational qualifications and experience,-

(i) Essential:

A. Masters Degree in Library science or Library and Information Science of a recognised University or institute;

And

B. Five years professional experience in a Library under Central Government or State Governments or autonomous or statutory organisation or public sector undertaking or University or recognised research or educational institution.

(ii) Desirable:

A. One year experience of computerizing Library activities in a Library under Central Government or State Governments or autonomous or statutory organization or public sector undertaking or University or recognized research or educational institution.

B. Diploma in Computer Application from a recognized University or institute.

Note 1: The departmental Assistant Library and Information Officer in level-7 in the pay matrix (Rs. 44900-142400) with nine years regular service and possessing the educational qualification and experience prescribed for deputationists will also be considered alongwith outsiders, in case he is selected for appointment to the post, it will be treated as having been filled by promotion.

Note 2: The eligibility service shall continue to be seven years for the person holding the post of departmental Assistant Library and Information Officer in level 7 in the pay matrix (Rs. 44900-142400) on regular basis on the date of notification of these rules.

Note 3: The period of deputation (including short term contract) including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed four years.

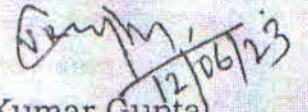
Note 4: The maximum age-limit for appointment by deputation (including short term contract) shall not exceed fifty six years as on the closing date of receipt of applications.

3. The terms and conditions of the deputation would be the same as prescribed by the Department of Personnel & Training vide their O.M. **No.6/8/2009-Estt. (Pay II) dated 17.06.2010** as amended from time to time.
4. Interested and eligible officers may send their applications (in triplicate) in the prescribed proforma (Annexure-'A') to the Under Secretary (E-II), Ministry of Jal Shakti, Department of Water Resources, RD & GR, **Room No.435-B**, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001, through proper channel, **within 45 days from the date of issue of this advertisement.** The closing date of receipt of applications from candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Sikkim, Laddakh Division of J&K State,, Lahaul & Spiti District and Pangti Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep or abroad will be 52 days from the date of publication of advertisement. While forwarding the applications, along with attested photocopies of ACRs for the last five years, Integrity certificate and No Penalty Certificate during the last ten

years in respect of the officers, the Cadre/Administrative Authority should certify that the particulars furnished by the officers are correct and that no vigilance/disciplinary case is pending against the officer(s). Applications received after the last date or without copies of ACRs/Integrity Certificate/No Penalty Certificate/Vigilance Clearance Certificate or otherwise found incomplete will not be considered. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Encl. Proforma

Yours faithfully,



(Vinod Kumar Gupta)

Under Secretary to the Government of India
Tel. No. 011-23711946

Copy to :

1. PPS to Secretary/PPS to JS(A, IC & GW)/ PPS to AS, D/o WR, RD & GR
2. Administration Section for internal circulation in the Ministry.
3. Director, CWPRS, Pune
4. NIC Cell, D/o WR, RD & GR for uploading on the Ministry's website

CURRICULAM VITAE PROFORM

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied, (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)			Qualification/ Experience Required		Qualification/ Experience possessed by the officer
	Essential			(1) (2) (3)		
	Desired			(1) (2)		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient					
	Office/ Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9.	In case the present employment is held on deputation/contract basis, please state:- (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization to which you belong					
10.	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government, (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others					
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade					
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale					

13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/ re-employment Basis. (Officers under Central/ State Governments are only eligible for Absorption ? Candidates of non-Government Organizations are eligible only for Short Term Contract.)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with professional bodies/ institutions/ societies and (iv) any other information (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address-----

Date_____

Countersigned

(Employer with Seal)

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available in the records. He/She possesses the academic qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
- (ii) His/her integrity is certified.
- (iii) His/Her CR dossier in original is enclosed/photoCopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- (iv). No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/cadre control authority with seal)