

#### **GOVERNMENT OF INDIA** MINISTRY OF DEVELOPMENT OF NE REGION NORTH EASTERN COUNCIL SECRETARIAT NONGRIM HILLS, SHILLONG-793003

No. ADMN-12011/2/2021-ADMN

To

As per list.



Dated: 3<sup>A</sup> April, 2023

Sub:-

Advertisement/Vacancy Circular for [1.] 01 (one) post of Under Secretary (Planning) on deputation basis [2.] 01 (one) post of Research Officer (Small Scale Industries) on Deputation: For Armed Forces Personnel - Deputation/re-employment basis in North Eastern Council Secretariat, Shillong.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. ADMN-12011/2/2021-ADMN Dated: 3<sup>nd</sup> April, 2023 for the above mentioned posts proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Deputy Secretary (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Enclo: As stated above

Yours faithfully,

Director (Admin.)

NEC Secretariat, Nongrim Hills,

Shillong: 793003 Ph.No.: 2522647

#### MINISTRY OF DEVELOPMENT OF N.E.REGION NORTH EASTERN COUNCIL SECRETARIAT **NONGRIM HILLS, SHILLON-793003**

https://necouncil.gov.in

No. ADMN-12011/2/2021-ADMN

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up the posts of [1.] 01 (one) post of Under Secretary (Planning) on deputation basis [2.] 01 (one) post of Research Officer (Small Scale Industries) on Deputation: For Armed Forces Personnel -Deputation/re-employment basis as per the provisions of Recruitment Rules. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's O&M No.6/8/2009-Estt.(Pay-II) dt.17.06.2010 as amended from time to time. Cadre authorities/Heads of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately so as to reach the Deputy Secretary (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. The details of post, eligibility criteria, job requirement, age limit, qualification and experience required for the post are indicated in Annexure-I below. For Application Forms/Curriculum Vitae Proforma (Annexure-II) and other necessary details, the candidates are advised to visit and download from the NEC Website https://necouncil.gov.in.

## LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

- 1. Application in the prescribed format Annexure-II duly completed, signed by the candidate and countersigned by the Cadre/Appointing authority.
- 2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer not below the rank of Under Secretary to the Government of India or equivalent.
- 3. Integrity Certificate.
- Vigilance Clearance.
- 5. Major or minor penalty certificate for the last 10 years of his service.
- 6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
- 7. Cadre clearance certificate.
- 8. Self-attested photocopies of Certificate of educational qualifications.

(L. S. Gangte)

Director (Admin.)

NEC Secretariat, Shillong

Ph.No.:-(0364) - 2522647

1. (a) Name of the Under Secretary (Planning)			der Secretary (Planning)						
1	(b)	No. of post	1 (One)post						
	(c)	Scale of pay	Rs.10000-325-15200/-(5 <sup>th</sup> CPC)/ PB-3 Rs.15,600-39,000 + GP Rs.6,600/- (6 <sup>th</sup> CPC) corresponding to level 11 of Pay Matrix of 7 <sup>th</sup> CPC.						
	(d)	Method of		putation					
	-	Recruitment	1 ()theory and 1 C C						
		and Eligibility Criteria.	Territories;-						
				holding analogous posts on regular basis in the parent cadre or department; or					
			7	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.8000-13500/-(5 <sup>th</sup> CPC) / PB-3 Rs.15,600-39,100 + Grade Pay Rs. 5,400/- (6 <sup>th</sup> CPC) corresponding to level 10 of pay matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre or department; and					
			(b)	possessing the following educational qualifications and experience:					
				(i) Master's Degree in Statistics or Operations Research or Mathematics or Economics (with Statistics) or Commerce (with Statistics) from a recognised University or equivalent.					
	(1.0)			(ii) Five year's experience in the economic planning and formulation of development schemes/projects.					
			2. The Departmental Research Officer (Planning) with five years' regular service in the grade shall also be considered along with outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.  (The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily						
not exceed three years.  (The maximum age limit for appointment by de		maximum age limit for appointment by deputation shall be not exceeding							
	(e)	requirement	He/S Five data Plan inter (Plan	She will work in Planning Division of NEC Secretariat for compilation of Years Plans, scrutiny of schemes, analysis and interpretation of statistical preparation of plan papers/agenda papers and others tasks as assigned by ning Adviser/Director (Planning) from time to time. He/She will act as an mediary officer between the Director (Planning) & Research Officer ning) and below level officers/officials. He/She will play an active role in amont.					
	*		Parliament – related matters, co-ordination with sectors, correspondence regarding planning matters.						

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2.	(a)	Name of the post	Research Officer (Small Scale Industries)				
	(b)	No. of post	1 (one)				
	(c)	Scale of pay	Rs. 8,000-275-13,500/-(5 <sup>th</sup> CPC)/ [PB-3 Rs.15,600 -39,100 +GP Rs.5,400/-(6 <sup>th</sup> CPC)] corresponding to Level 10 of Pay Matrix of the 7 <sup>th</sup> CPC.				
	(d)	Method of Recruitment	Deputation:- For Armed Forces Personnel – Deputation/re-employment  1. Officers of the Central Government/State Governments/Union Territories.				
		and Eligibility	(a) (i) holding analogous post on regular basis in the parent cadre /department; or				
		Criteria.	(ii) with five years' service in the grade rendered after appointment				
			10500/- (5 <sup>th</sup> CPC)/ PB-2 Rs.9300-34800/-+Grade Pay Rs.4600/-(6 <sup>th</sup> CPC) correspondence to Level 7 of the Pay Matrix of the 7 <sup>th</sup> CPC or				
L			equivalent in the parent cadre/department; or				
			with eight years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.5500-9000/-(5 <sup>th</sup> CPC) / PB-2 Rs.9,300-34,800/-+Grade Pay Rs.4200/-(6 <sup>th</sup> CPC)correspondence to Level 6 of the Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre/department; and				
	e in	POTENTIAL TOTAL	(b) possessing the following educational qualifications and experience:				
7			(i) Bachelor's Degree from a recognized University or equivalent				
4-1	4 1 1 (0.04 200 (0.42) 200	a histogram par participant	(ii) Five years experience in promotion and development of small scale industries and allied matters.				
			The Armed Forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms up to the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (re-employment up to the age of superannuation with reference to civil post.)  (Period of deputation/including period of deputation/ another ex-cadre post he immediately preceding this appointment in the same or some other appointment of the Control Concerns about a shall preliminate and appointment of the control concerns about a same or some other appointment.				
rest a	or contract		organization/Department of the Central Government, shall ordinarily not exceeding 56 years as on the closing date of receipt of application.				
	(e)	Job requirement	To deal with matters relating to promotion and development of small so industries in the North Eastern Region and to assist Adviser (Banking a Industries) in the matter relating to Small Scale Industries and allied matters.				

## CURRICULUM VITAE PROFORMA

1	Name and address (in block letters)						
2	Date of birth (in Christian era)				:		
3	Date of retirement under Central/State Govt. rules.						
4	Educational qualifications.						
5			applied for.		:		
6	and Grade	Pay	d with pay scal		116		
7			onal and other of				
	required f	or the	post are satis	fied (if an	y		W
	qualification	on has	been treated as	equivalent t	o		
	the one r	rescril	bed in the rule	es, state th	e		
	authority f					V	Washington and Mark A.
	auditority 1	Ou	alification/exper	ience requir	ed	Qualification/experie	ence possessed by the
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	Essential	(i)		,			
		(ii)					
		(iii)					
	Desirable	(i)					
		(ii)					
8	Dlease stat	te clea	arly whether in	the light of	of :		
0	entries ma	ide by	you above, y	ou meet th	ie		
	requiremen	nts of t	he post.				1 1 the entire tend by
9	Dataila of	Empl	ovment in chro	nological o	rder.	Enclose a separate she	et, duly authenticated by
9	vour siona	ture, if	f the space below	v is insuffic	ient.		
	your signa						Nature of duties
O	ffice/Instt./	Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties
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1	tompore	r brese	asi-nermanent C	r permanen	t.		
1	temporary or quasi-permanent or permanent.  In case the present employment is held on						
1	I in case	n basi	s, please state-				
	(a) The	data a	of initial appoints	ment.			
			of appoint	ntment	on		
			of appoint of appointment of appointment a				
		mace	the parent office	organizatio	n to		
		me OT I	THE DISCHALL COUNTY				
	(c) Nai	int or t	i belong.	OIBUIL			

If Pay scale/Pay Band with Grade Pay in Sl. :
no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Countersigned (Employer with seal and date)

# Strike out whichever is not applicable.

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### CADRE CLEARANCE CERTIFICATE

In the event of the selection of Shri/Smti	he/she will be relieved to
join the post of Under Secretary (Planning)/Research Of	fficer (Small Scale Industries) in the North Eastern
Council Secretariat, Shillong on deputation basis.	
on appeared the	
	Signature:
	Designation of Competent Authority
	· ·
VIGILANCE CLEARAN	NCE CERTIFICATE
	pending or contemplated against Shri/Smti
	as per record.
to the second se	Signature:
	Designation of Competent Authority.
and the second second	
25.1 70.0 25.0 0.0 0.0	A A MATTER DATE OF THE STATE OF
MAJOR/MINOR PEN  Certified that there is no major of	
·	or minor penalties imposed on Shri/Smti during last 10 years.
	during last 10 years.
	Signature
	Designation of Competent authority.
	, ,
INTEGRITY CE	ERTIFICATE
Service particulars of Shri/Smti	have been carefully scrutinized and
is certified that there is no doubt of his integrity.	
	Signature:
	Designation of Competent authority.
CORRECTNESS	CERTIFICATE
It is certified that the particulars furnished by	Shri/Smti
n his/her application CurriculumVitae Proforma hav	
Records	
	Signature:
	Designation of Competent Authority

All Ministries/Departments of Govt. of India.

The Director (NEC), Ministry of Development of NER, Vigyan Bhavan Annexe, Maulana Azad

The Chief Secretary to the Govt. of Assam, Dispur, Guwahati/ Govt. of Meghalaya, Shillong/ Govt. of ... Manipur, Imphal/ Govt. of Arunachal Pradesh, Itanagar/ Govt. of Mizoram, Aizawl/ Govt. of 3. Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Orissa, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt of Karnataka, Bangaluru/ Govt. of Kerala, Tiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji/ Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. of Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Govt. of Daman and Diu, Daman/Govt. of Puducherry, Puducherry.

The Secretary/Commissioner, Planning Department, Govt. of Assam, Dispur, Guwahati/ Govt. of Meghalaya, Shillong/ Govt. of Manipur, Imphal/ Govt. of Arunachal Pradesh, Itanagar/ Govt. of Mizoram, Aizawl/ Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Orissa, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt of Karnataka, Bangaluru/ Govt. of Kerala, Tiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji/ Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. of Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli,

Silvassa/Govt. of Daman and Diu, Daman/ Govt. of Puducherry, Puducherry.

The Director, Planning, Govt. of Assam, Dispur, Guwahati/ Govt. of Meghalaya, Shillong/ Govt. of Manipur, Imphal/ Govt. of Arunachal Pradesh, Itanagar/ Govt. of Mizoram, Aizawl/ Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Orissa, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt of Karnataka, Bangaluru/ Govt. of Kerala, Tiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji/ Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. of Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Govt.

of Daman and Diu, Daman/Govt. of Puducherry, Puducherry.

The Director, Directorate of Economic and Statistics, Govt. of Assam, Dispur, Guwahati/ Govt. of Meghalaya, Shillong/ Govt. of Manipur, Imphal/ Govt. of Arunachal Pradesh, Itanagar/ Govt. of Mizoram, Aizawl/ Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Orissa, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt of Karnataka, Bangaluru/ Govt. of Kerala, Tiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Simla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ Govt. of Goa, Panaji/ Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. of Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Govt. of Daman and Diu, Daman/ Govt. of Puducherry, Puducherry.

The Director Indian Statistical Institute, Kolkata. 7.

The Director Statistics and Surveys Division, Yojana Bhavan, Sansad Marg, New Delhi-110001.

- The Director General, Central Statistical Organisation, Govt. of India, New Delhi.
- 10. The Under Secretary, Govt. of Assam, Planning & Development Deptt. Govt. of Assam, Guwahati - 781006.
- 11. Directorate of Animal Husbandry & Veterinary, Govt. of Meghalaya, Shillong.
- 12. Directorate of Planning, Govt. of Tripura, Agartala.
- 13. Director General, DGC&S, M/o Commerce & Industry, 1, Council House Street, Kolkata -700001.
- 14. Director, CSO (IS Wing), M/o Statistics & Programme Implementation, 1. Council House Street, Kolkata – 700001.
- 15. Director, IES Cadre, IES Division, Department of Economics Affairs, M/o Finance, Room No. 60, North Block, New Delhi – 110001.
- 16. Director, ISS Cadre, M/o Statistics & Programme Implementation, Sardar Patel Bhawan, New Delhi -110001.
- 17. Sr. Technical Director/Sr. SA, NIC-NEC. NEC Sectt., Shillong. It is requested to upload the advertisement in the NEC Website.

Ďr. P.K. Ghosh) Section Officer (Admn.)

# List of addresses Research Officer (Small Scale Industries):

- 1. All Ministries/Department of Govt. of India.
- 2. The Development Commissioner, Small Scale Industries, Nirman Bhawan, Govt. of India, New Delhi 110011.
- 3. The Director, Government of India, Ministry of Development of North Eastern Region, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi - 110011.
- The Chief Secretary to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
- The Secretary, Industries Department to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
- 6. The Director General, Technical Development, Udyog Bhavan, New Delhi -110001.
- The Director General Re-settlement, Department of Ex-Servicemen (Ministry of Defence), Govt. of India, West Block - IV, R.K. Puram, New Delhi - 110066.
- 8. Sr. Technical Director/Sr. SA, NIC-NEC, NEC Sectt., Shillong. It is requested to upload the advertisement in the NEC Website.

(Dr. P.K. Ghosh) Section Officer (Admin)